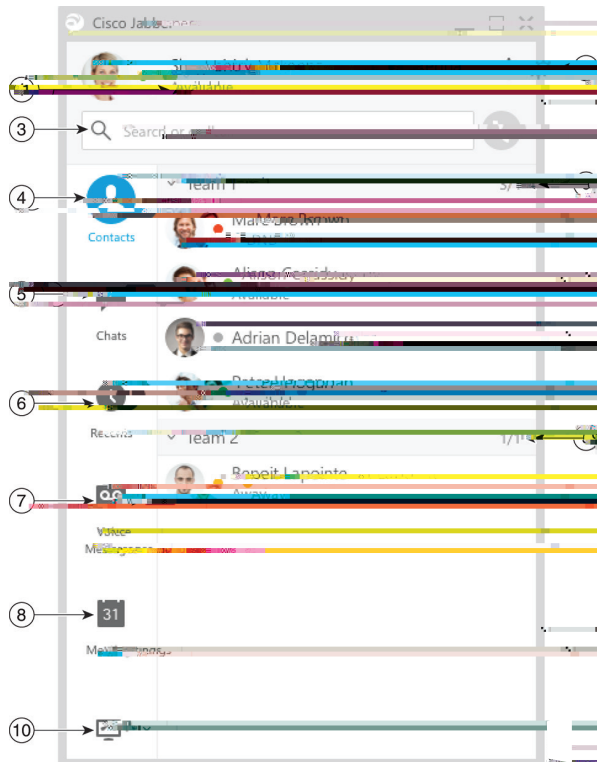


## Hub Window

**Note:** This document might include features or controls that are not available in the deployment of Cisco Jabber for Windows that you are using.



1. Status message	6. Recent calls
2. Menu	7. Voice Messages
3. Search or call bar	8. Meetings

## Forward Calls

To avoid missing calls when you are not at your desk, you can forward calls to another phone number.

1. From your hub window, open the Phone Controls drop-down menu.
2. Select **F** [Phone Forwarding Icon]

1. From the hub window, select **M** [Menu Icon] > **F** [Phone Forwarding Icon]
2. Select any tab in the Options menu to make your choices.

## Set Up My Phone Accessories

You can change which microphone and speakers are used by the client when you have at least one phone accessory for call control.

You can specify the audio options directly from the Phone Controls icon on the hub window.

1. From a chat window, select the [Phone Controls Icon] icon.
2. Select the speakers and microphone that you want the client to use to send and receive your audio.
3. To open the Audio tab of the Options dialog, select **A** [Audio Tab Icon]. From this tab, you can also test the sound to check that it is working.
4. Select **Apply** then **K**.

