

## Digital Access Controls

Technology Sponsor / Owner: CATcard

### Strategy

To enhance security and enable access to the variety of locations and location types throughout the campus using a standard access control system administered by the CATcard Service Center.

Primary installations for all new construction and renovations, as well as all other buildings as

## Requesting a CATcard door reader

### Steps

To request a CATcard reader to be installed on an office or departmental door there are a few steps that need to be followed.

Fill out a [FAMIS self-service request form](#).

You will need to authenticate with DUO.

Select frequently requested services, (CARD SWIPES/LOCKS).

This will notify the Lock Shop to evaluate the door locking mechanism, existing infrastructure and equipment required to provide a quote.

Once a formal quote has been provided, a chartstring will be needed to purchase the equipment and cover the cost of the installation.

Equipment delivery times are typically 6-8 weeks but can be as long as 3-4 months depending on supply chain issues.

### Associated Costs

Costs will vary depending upon the existing door hardware and the labor involved to convert from a traditional brass key to digital access. The following amounts provide hardware estimates based on 2023 costs. Costs fluctuate regularly so these should not be considered exact amounts. The lockshop can provide an installation quote once the Famis request form is filled out.

#### Cylindrical lock estimates

AD400 Lockset – \$1,900

AD400-993 Lockset – \$2,200

AD300 Lockset – \$1,700

AD300-993 Lockset – \$2,000

#### Mortise lock estimates

AD400 Lockset – \$2,051

AD400-993 Lockset – \$2,213

AD300 Lockset – \$1,949

AD300-993 Lockset – \$1,974

#### NOTE:

The CATcard office will create schedules and groups to enable individual access  
We are unable to list an exact labor cost due to the variety of doors