

## UVM Extension Community Partners Account Reporting:

Name of 4-H Club, Chapter, Council and Committee \_\_\_\_\_

Name of Bank \_\_\_\_\_ Account # \_\_\_\_\_ Name of Person Completing Report \_\_\_\_\_

Period of Reporting:

If the starting annual balance of your club, committee or foundation is equal to or LESS than \$10,000 you must submit ONE semi-annual account statements and an annual report. Please \$ N i Oun

Annual (October 1 to September 30) – Due by Nov 15.

If the starting annual balance of your club, committee or foundation is MORE than \$10,000, you must submit THREE quarterly reports and an annual report. Please select time period(s).

- First Quarter (October 1 to December 31) – Due on the third Friday of January
- Second Quarter (January 1 to March 31) – Due on the third Friday of April
- Third Quarter (April 1 to June 30) – Due on the third Friday of July
- Annual (October 1 to September 30) – Due by Nov 15

Fiscal Report:

Beginning Balance..... \$ \_\_\_\_\_

Revenue

1. Grant Revenue ..... \$ \_\_\_\_\_

2

..... \$ \_\_\_\_\_

..... \$ \_\_\_\_\_

..... \$ \_\_\_\_\_

..... \$ \_\_\_\_\_

..... ed the scholarship (\$ for educational opportunities),

..... \$ \_\_\_\_\_

..... \$ \_\_\_\_\_

..... \$ \_\_\_\_\_