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A sample letter of confirmation can be found on the Department of Social Work Field Education [website](#) under “For Students/Applications”.

### Foundation MSW (FMSW) Placements

Every student newly admitted to the MSW Program is e-mailed the FMSW Field Practicum Application in the late Spring/early summer prior to the Fall semester they intend to enroll. It is imperative that full- and part-time students who plan to enter the field in the Fall return this application to the Field Education Coordinator by the required deadline so that their individual interests and needs can be considered in the planning process. Part-time students (already enrolled in the MSW program and taking classes) also begin the application process at this time. Students should complete the FMSW Field Practicum Application and submit, with a current resume, to the Coordinator by the date specified.

After a review of the student’s application, the Field Education Coordinator determines a placement for the student that will, first, address the student’s specific educational needs and, second, is in or related to a practice opportunity of the student’s stated interest. The Field Education Coordinator will connect with potential Field Instructors (and/or On-Site Supervisors, if applicable) by forwarding the student resume with the question of whether or not they would like to move forward

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of discernment and may be interviewing 3-4 students for the same position. Therefore, it is important that students keep their options open as Field Instructors only select the best candidate(s). Depending on their specific

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