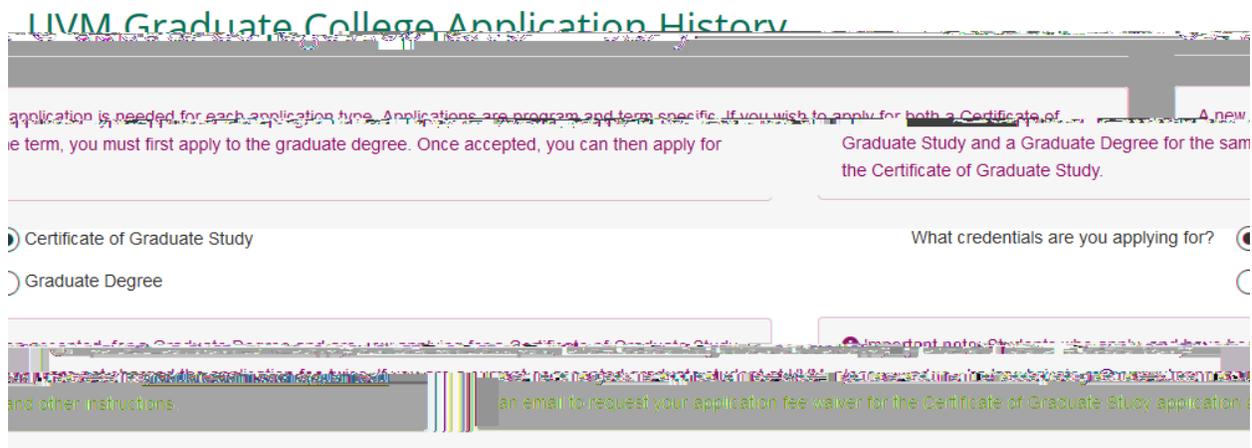


3. Once you are in your account, when you get to page two of the application under "UVM Graduate College Application History" you will need to select the first option "Certificate of Graduate Study"



4. As directed in the second "note" box you will need to email graduate.admissions@uvm.edu for a transaction fee waiver code and special instructions to waive recommenders.
 - a. NOTE: Waiver codes will only be supplied to students who have applied, and have already been accepted to a graduate program at UVM. Applicants applying only for the Certificate will need to pay the standard \$65 fee and supply emails of individuals who will be writing letters of recommendation.
5. Proceed through the application process and enter the waiver code provided at the end of the application.
6. Once you have entered your waiver code and successfully submitted your application, please email graduate.admissions@uvm.edu and ask to have your transcripts, copied from your prior graduate application to