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<b>Contact Information</b>	<b>Instructions</b>
<b>Department of Health: 802-863- 7221</b> <b>Division of Fire Safety: 802 479-7561</b>	The short term rental operator shall post within the unit a telephone number for the persons responsible for the unit and the contact information for the Vermont Department of Health and the Vermont Division of Fire Safety. This form shall be completed by the short-term rental operator and retained on site. The form need not be filed with the department.

**SHORT TERM RENTAL OPERATOR INFORMATION**

<b>Operator(s) Name (Print):</b>		<b>Number of Rooms Rented:</b>
<b>Physical 911 Address of Property:</b>		<b>Type of Heating System:</b>
<b>Mailing Address:</b>		<b>Public or Private Water:</b>
<b>Cell phone number:</b>	<b>E- Mail:</b>	<b>Tax Account Number:</b>

**Division of Fire Safety General Checklist (www.firesafety.vermont.gov)**

Smoke and carbon monoxide alarms are provided in accordance with the attached fire safety info sheet.

Stairs must be provided with graspable handrails (see attached fire safety info sheet).

Swimming pools, recreational water facilities, and hot tubs are kept sanitary and in good repair.

Sewage system and toilets function and are in good repair.

Toxic cleaning supplies are properly labeled, safely stored and used according to the manufacturer's directions.

Guest rooms are free of any evidence of insects, rodents, and other pests.

**Tax Department General Checklist (www.tax.vermont.gov)**

Meals and rooms taxes are filed and paid by a third party. I do not need a Vermont tax account.

Meals and rooms taxes are **PQV** filed and paid by a third party. I have a Vermont tax account.

The Vermont Meals and Rooms Tax license is displayed in each rental unit.

My income from these activities is included on my income tax return.

I file and pay Vermont Sales Tax for any tangible items I sell.

<b>Signature of Short Term Rental Operator</b>	<b>Date</b>
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x 3KRWRHOHFWULF W\SH VPR  
UHTXLUHG LQ WKH LPPHGLD  
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ZLUHG LQWR WKHHEWULFDQ.

x 6PRNH DODUPV LQ VOHHS  
FRQVWUXFWHG SULRU WR  
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JUDGH OHYHO QRW LQWHQGHC  
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RXWGRRUV FUDZO VSDFHV  
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WKH UHFHSWDFOHV DUH LQVW  
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x 2LO JDV ZRRG ZRRG SHOOHW  
IXHO ILUHG KHVDWKQDQ\EMHFDH  
DQG PDLQWDLQH LQ DFFRUGD  
PDQXIDFWXUHWLFRQLQVWDOOXFDW  
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